

## Assessment Form Internship International Students

<b>Name student:</b>	
<b>Student number:</b>	
<b>Module code:</b>	VT-SEN-ISH-IV / VT-K4C-ISH-IV
<b>School:</b>	
<b>Mentor:</b>	
<b>Schoolopleider:</b>	
<b>Instituutsopleider:</b>	
<b>Date:</b>	

## 1) Context

International students at the Marnix Academie do an internship at a partnerschool of the Marnix Academie for one day a week. For this internship, the students will receive 6 EC's (European Credits). The main goals of the internship for international students are:

- getting to know the Dutch education system;
- teaching different lessons and developing as a teacher;
- being able to communicate with different parties in education (children, mentor, coach, etc.).

## 2) Assessment

The assessment of the internship consists of three different parts: (A) a written report by the student, (B) an assessment form filled in by the teacher trainer at the school (schoolopleider) and (C) an interview between schoolopleider, mentor and student. At the end of the interview, they sign the assessment form.

Halfway the internship there will be a mid-term evaluation. The schoolopleider will describe in the box 'conclusion an feedforward mid-term evaluation' the way the student develops with regards to the goals of the internship. The student sends this mid-term review to the instituutsopleider and the studycoach at the Marnix Academie (by e-mail).

### A) The report

The students will write a report about their experience at the partnerschool (2-4 pages, excluding attachments). Topics for the report are:

- A short description of the Dutch education system and of the school; what did you notice, what did you find remarkable?
- In case you visited another Dutch school for a day. What was your experience there?
- A comparison with schools you visited in your home country (what is similar and what is different, for example the subjects, the organization, the way children are being treated, the way the teachers teach, the way they communicate with the children etc.)
- A general description of the most important things you did during your internship.
- A reflection on what you have learned and your development as a teacher.
- A description of how you experienced the internship. Any tips or advise for the schoolopleider, mentor or the content of your internship?

Attachment: An overview of all the performed activities

Three days before the appointment for the final interview, the schoolopleider will receive the report from the student.

### B) Assessment form

At the end of the internship, the schoolopleider will fill in the assessment form about the commitment and development of the student. (see below).

### C) Interview between schoolopleider, mentor and student

Three days before the appointment for the final interview, the schoolopleider and mentor will receive the report from the student. During the interview, the student, mentor and schoolopleider will talk about the

report and about the assessment form the schoolopleider filled in. They will also draw some conclusions. Then student, mentor and schoolopleider will sign the assessment form.

### **3) Administration**

The students will upload their total internship assessment file (front page, report with activity overview and assessment form with all signatures) in **one digital file** in OnStage.

## Assessment form Internship international student (to be filled in by the schoolopleider)

<b>Student:</b>		<b>Student number:</b>	
<b>Mentor:</b>		<b>School:</b>	
<b>Schoolopleider:</b>		<b>Group:</b>	
<b>Instituutsopleider:</b>		<b>Date:</b>	

### Conclusion and feedforward mid-term evaluation

In what way does the student develop with regards to the goals of the internship?

Are there any concerns at this point about the development of the student towards an 'achieved' end result at the final assessment?

What does the student need to develop further to be granted an 'achieved' end result at the final assessment?

## Assessment Form (to be filled in at the end of the internship)

The communication with the children was	<input type="checkbox"/> insufficient <input type="checkbox"/> sufficient/good
The communication with the mentor and schoolopleider was	<input type="checkbox"/> insufficient <input type="checkbox"/> sufficient/good
The attitude (being on time, reliability and pro-activeness) of the student was	<input type="checkbox"/> insufficient <input type="checkbox"/> sufficient/good
The students taught (at least) one lesson/activity, to a (small) group, per subject: <ul style="list-style-type: none"> <li>- English</li> <li>- Music</li> <li>- Arts and crafts</li> <li>- Sports</li> <li>- Drama</li> </ul>	<input type="checkbox"/> not fulfilled <input type="checkbox"/> fulfilled
	<input type="checkbox"/> not fulfilled <input type="checkbox"/> fulfilled
	<input type="checkbox"/> not fulfilled <input type="checkbox"/> fulfilled
	<input type="checkbox"/> not fulfilled <input type="checkbox"/> fulfilled
	<input type="checkbox"/> not fulfilled <input type="checkbox"/> fulfilled
	<input type="checkbox"/> not fulfilled <input type="checkbox"/> fulfilled

### Feedback:

### Final evaluation and conclusion of the internship:

On the basis of the written report of the student and the assessment form filled in by the schoolopleider, the schoolopleider declares that the student completed the internship. The goals of internship are:

<b>Achieved</b>	<input type="checkbox"/>
<b>Not achieved</b>	<input type="checkbox"/>
Optional explanation:	

<b>Date:</b>		<b>Place:</b>	
<b>Signature student:</b>		<b>Signature mentor:</b>	
<b>Signature schoolopleider:</b>		<b>(not mandatory: signature instituitsopleider)</b>	